

### STEP ONE: APPLICATION FOR ADMISSION

- ☐ Complete the Application for Admission in full.  
*Application must be received by **January 29, 2021***

### STEP TWO: ADMISSION EVENTS

- ☐ To register for one of our open houses please click [here](#).

### STEP THREE: TEACHER RECOMMENDATION or PRESCHOOL TEACHER EVALUATION FORM

- ☐ Print the requested information on the form.
- ☐ Give the form and pre-addressed envelope to the applicant's **CURRENT** teacher.
- ☐ Date forms submitted to teacher \_\_\_\_\_

*Recommendations must be received by **January 29, 2021***

### STEP FOUR: ADMINISTRATOR RECOMMENDATION

- ☐ Print the requested information on the Administrator Recommendation Form.
- ☐ Give the form and the pre-addressed envelope to the applicant's Head of School or Principal.
- ☐ Date form submitted to administrator \_\_\_\_\_

*Recommendations must be received by **January 29, 2021***

### STEP FIVE: AUTHORIZATION FOR RELEASE OF STUDENT RECORDS

- ☐ Submit the Authorization for Release of Student Records Form with the pre-addressed envelope to an official at the applicant's current school. *Official student records should be returned to us directly from your child's school.*
- ☐ Date record release submitted \_\_\_\_\_

*Records must be received by **January 29, 2021***

### STEP SIX: ASSESSMENT SCREENING

Upon receipt of your child's application, you will receive a date and time for the student screening and parent interview.

### STEP SEVEN: FINANCIAL ASSISTANCE, IF NEEDED

- ☐ If you wish to apply for financial aid, please click [here](#) for more information.

**Admission decision letters will be emailed on Friday, March 12, 2021.**