

STEP ONE: APPLICATION FOR ADMISSION

- Complete the Application for Admission in full.
Include with the application:
 - One recent 2x2 photograph of the applicant and one of each parent.
 - Application fee of \$150 made payable to Stephen S. Wise Temple.
 - Date mailed _____

Application must be received by **January 30, 2015**

STEP TWO: ADMISSION EVENTS

- Register for one of our open houses by returning the enclosed RSVP card, calling 310.889.2275, or by e-mailing BBehar@Wise-School.org.

STEP THREE: TEACHER RECOMMENDATION or PRESCHOOL TEACHER EVALUATION FORM

- Print the requested information on the form.
- Give the form and pre-addressed envelope to the applicant's **CURRENT** teacher.
- Date forms submitted to teacher _____

Recommendations must be received by **January 30, 2015**

STEP FOUR: ADMINISTRATOR RECOMMENDATION

- Print the requested information on the Administrator Recommendation Form.
- Give the form and the pre-addressed envelope to the applicant's Head of School or Principal.
- Date form submitted to administrator _____

Recommendations must be received by **January 30, 2015**

STEP FIVE: AUTHORIZATION FOR RELEASE OF STUDENT RECORDS

- Submit the Authorization for Release of Student Records Form with the pre-addressed envelope to an official at the applicant's current school. *Official student records should be returned to us directly from your child's school.*
- Date record release submitted _____

Records must be received by **January 30, 2015**

STEP SIX: ISEE EXAM (For applicants to Grades 5 and 6 only)

- Complete the ISEE Registration Form listing Wise School as a score recipient. Our school code is 054158.
- Mail the ISEE Registration Form and testing fee to:
ISEE Operations Office, 423 Morris St., Durham, NC 27701 at least three weeks prior to the testing date or register online at www.iseetest.org.
- Date test taken _____

ISEE scores should be received by our office no later than **January 30, 2015**

STEP SEVEN: ASSESSMENT SCREENING

Upon receipt of your child's application, you will receive a date and time for the student screening and parent interview.

STEP EIGHT: FINANCIAL ASSISTANCE, IF NEEDED

- If you wish to apply for financial aid, please visit our website at www.WiseElementary.org/FinancialAid to download the required forms.

Admission decision letters are mailed on Friday, March 13, 2015.