

INSTRUCTIONS TO PARENTS

Dear Parents: This form is to be completed by the applicant's **CURRENT** school. Please complete the information requested in the space below and give this form with the pre-addressed envelope to the appropriate person at your child's school.

Applicant's Name _____ Candidate for Grade _____

Administrator's Name _____

School's Name _____ Telephone Number (_____) _____

INSTRUCTIONS TO ADMINISTRATOR

This recommendation should not be completed before December 2014.

Wise School is an accredited elementary school committed to quality education. Your assessment of this student's academic and personal qualities, as well as your input on work habits, behavior, and respect for others, will provide valuable information as we consider the applicant's candidacy for admission.

How long and in what capacity have you known the applicant and applicant's family?

Please write a brief paragraph regarding this student and his/her family.

Recommendation:	Not Recommended	Without Enthusiasm	Fairly Strongly	Strongly	Enthusiastically
Academic Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Character and Personal Promise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Recommendation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMON RECOMMENDATION FORM FOR ADMINISTRATORS

APPLICANT'S NAME

APPLICANT INFORMATION

Academic Achievement	<input type="checkbox"/> Excellent	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
Behavior/Conduct	<input type="checkbox"/> Excellent	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
Study Habits	<input type="checkbox"/> Excellent	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
Social Adjustment	<input type="checkbox"/> Excellent	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory

FAMILY INFORMATION

Communication with School	<input type="checkbox"/> Consistently	<input type="checkbox"/> Usually	<input type="checkbox"/> Rarely
Attendance at School Functions	<input type="checkbox"/> Consistently	<input type="checkbox"/> Usually	<input type="checkbox"/> Rarely
Supportive of School's Rules/Policies	<input type="checkbox"/> Consistently	<input type="checkbox"/> Usually	<input type="checkbox"/> Rarely
Participation in Child's Education	<input type="checkbox"/> Consistently	<input type="checkbox"/> Usually	<input type="checkbox"/> Rarely
Fulfillment of Financial Responsibilities	<input type="checkbox"/> Consistently	<input type="checkbox"/> Usually	<input type="checkbox"/> Rarely
Consideration for School's Faculty/Administration	<input type="checkbox"/> Consistently	<input type="checkbox"/> Usually	<input type="checkbox"/> Rarely

This administrator recommendation is **confidential**. Thank you for your time on the applicant's behalf.

Check here if you would like us to call you to discuss this student in greater detail.

Administrator's Signature

Date

Phone Number